

Welcome to TeacherEase!

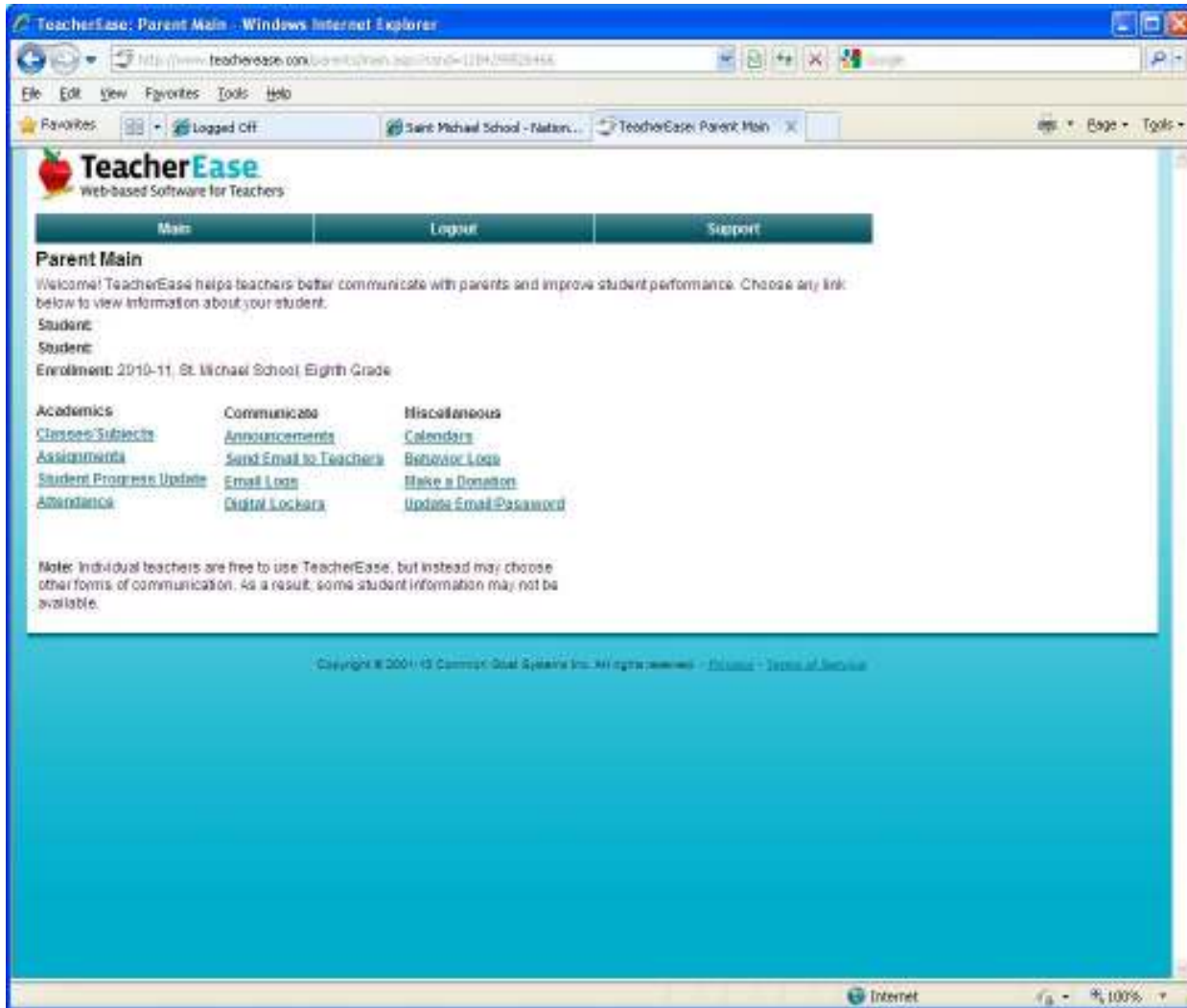
Log on to WWW.teacherease.com

The screenshot shows the homepage of the Common Goal Systems website. The browser window title is "Common Goal Systems - Web-based Gradebook and Student Management Systems - Windows Internet Explorer". The address bar shows "http://www.teacherease.com". The page features a navigation menu with "Home", "Products", "Company", and "Contact Us". A large banner image shows a teacher pointing at a whiteboard with the text "Built for the way educators think." Below the banner, it states "Common Goal Systems provides web-based services to help advance education through standards-based learning." There are two main promotional buttons: "Free No-Risk Trial TeacherEase Web-based Software for Teachers" with a "Let's Get Started!" button, and "Free Live Demo SchoolInsight Student Management System" with a "Find Out More!" button. On the right side, there are sections for "Upcoming Webinars" and "Latest News". The footer contains copyright information: "Copyright © 2007-2010 Common Goal Systems Inc. All rights reserved. - Privacy Policy - Terms of Service".

At this screen, notice log in information – top right. Type in your user name and password. This information was provided to you via email from TeacherEase. At this time, there is just one user name/log in per family.

Once logged on the **Main Parent Screen** will look like below. There is a tool bar at the top with three headings, Main, Logout and Support. Main is the page that is below, Logout is a secure way to exit TeacherEase and Support is where TeacherEase can provide technical support for you.

Please note that it is divided into three headings: Academics, Communication and Miscellaneous.

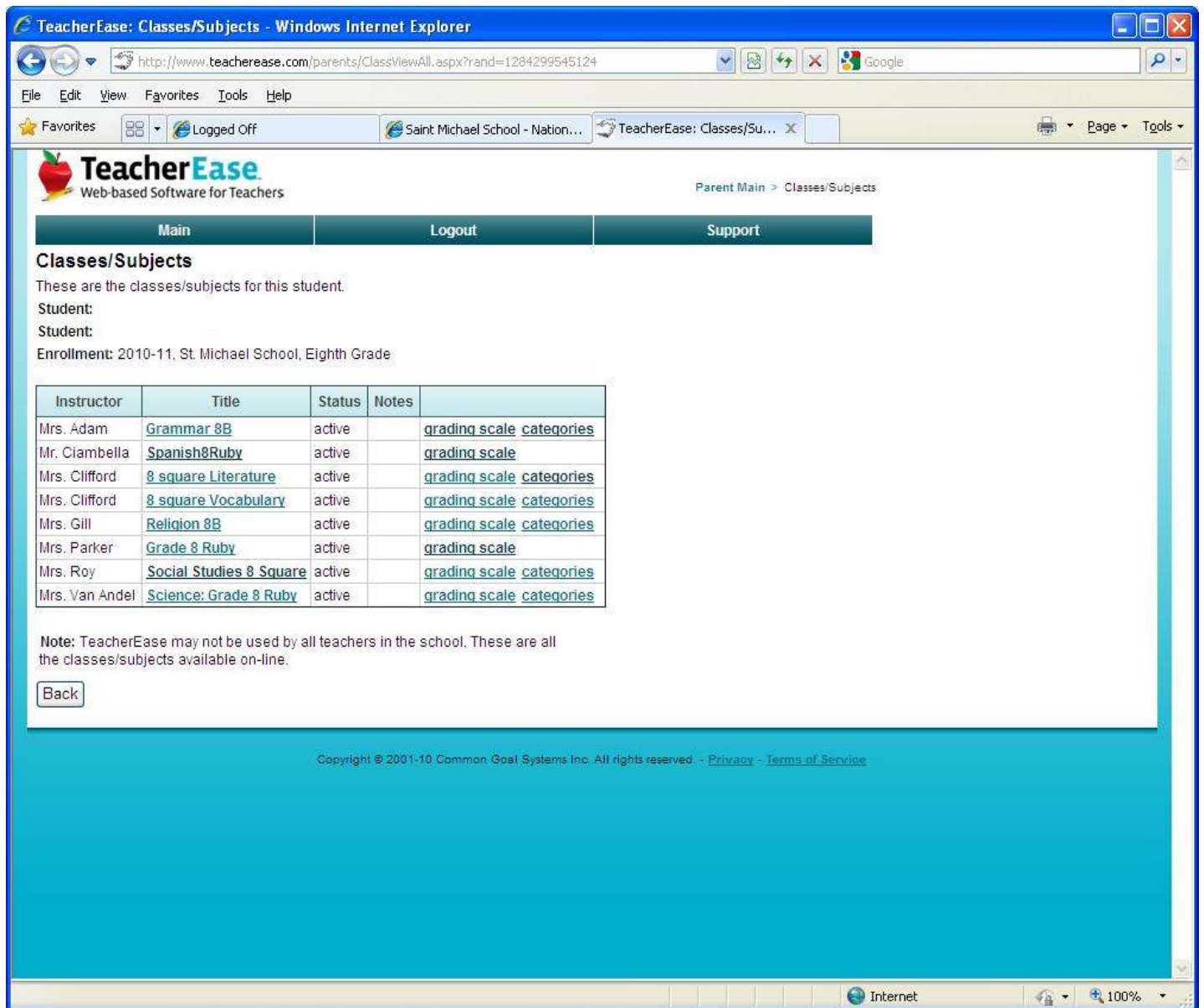


If you click on Class/Subjects under the Academics Section...

By clicking on **Title**(for example Grammar 8B) you will basically just tells you that the class is active and who the teacher is for that class.

By clicking on the **Grading Scale** you will see the basic grading scale. For example what number grade equals an A.

By clicking on **Categories** you will be able to determine the teachers grading scale. For example how much weight is given to test versus homework. It will also tell you if certain scores or grades will be dropped at the end of the quarter.



TeacherEase: Classes/Subjects - Windows Internet Explorer

http://www.teacherease.com/parents/ClassViewAll.aspx?rand=1284299545124

TeacherEase
Web-based Software for Teachers

Parent Main > Classes/Subjects

Main Logout Support

Classes/Subjects

These are the classes/subjects for this student.

Student:
Student:
Enrollment: 2010-11, St. Michael School, Eighth Grade

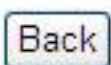
Instructor	Title	Status	Notes	
Mrs. Adam	Grammar 8B	active		grading scale categories
Mr. Ciambella	Spanish8Ruby	active		grading scale
Mrs. Clifford	8 square Literature	active		grading scale categories
Mrs. Clifford	8 square Vocabulary	active		grading scale categories
Mrs. Gill	Religion 8B	active		grading scale categories
Mrs. Parker	Grade 8 Ruby	active		grading scale
Mrs. Roy	Social Studies 8 Square	active		grading scale categories
Mrs. Van Andel	Science: Grade 8 Ruby	active		grading scale categories

Note: TeacherEase may not be used by all teachers in the school. These are all the classes/subjects available on-line.

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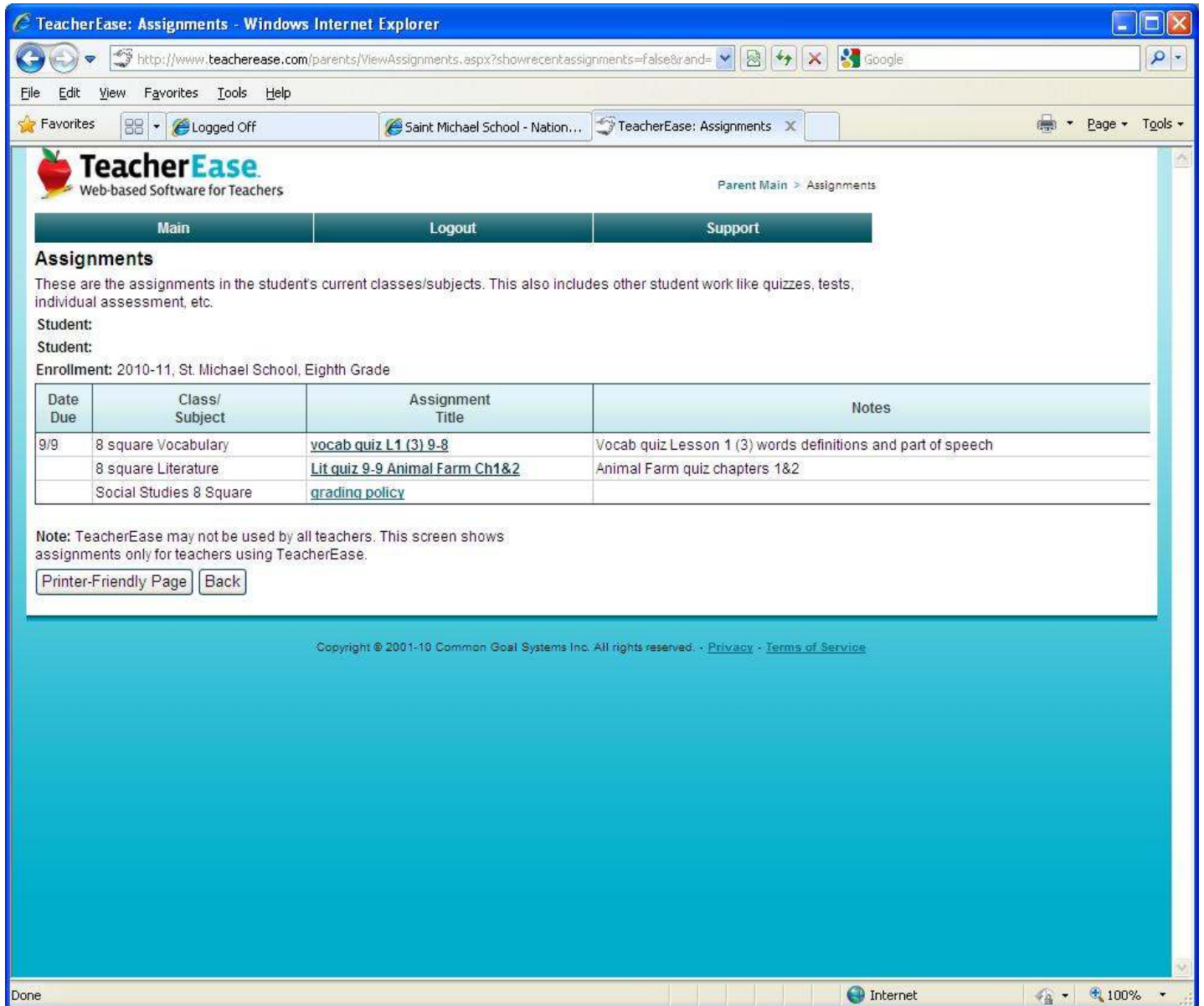
Use the back button to return to Main Screen or

Click on the Main Tab of the tool bar



If you click on Assignments

You will see this screen that shows all assignments and the date they are due.



TeacherEase: Assignments - Windows Internet Explorer

http://www.teacherease.com/parents/viewAssignments.aspx?showrecentassignments=false&rand=

File Edit View Favorites Tools Help

Logged Off Saint Michael School - Nation... TeacherEase: Assignments

TeacherEase
Web-based Software for Teachers

Parent Main > Assignments

Main Logout Support

Assignments

These are the assignments in the student's current classes/subjects. This also includes other student work like quizzes, tests, individual assessment, etc.

Student:
Student:
Enrollment: 2010-11, St. Michael School, Eighth Grade

Date Due	Class/Subject	Assignment Title	Notes
9/9	8 square Vocabulary	vocab quiz L1 (3) 9-8	Vocab quiz Lesson 1 (3) words definitions and part of speech
	8 square Literature	Lit quiz 9-9 Animal Farm Ch1&2	Animal Farm quiz chapters 1&2
	Social Studies 8 Square	grading policy	

Note: TeacherEase may not be used by all teachers. This screen shows assignments only for teachers using TeacherEase.

[Printer-Friendly Page](#) [Back](#)

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Done Internet 100%

By clicking on an assignment you will see a more detailed view of what is expected for that assignment

The screenshot shows a web browser window titled "TeacherEase: View Assignment - Windows Internet Explorer". The address bar shows the URL: <http://www.teacherease.com/common/AssignmentView.aspx?TestNameID=174940908&ClassID=678>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The Favorites bar shows "Logged Off" and "Saint Michael School - Nation...". The page content features the TeacherEase logo (an apple) and the text "Web-based Software for Teachers". A breadcrumb trail reads "Main > Assignments > View Assignment". Below this is a navigation bar with three buttons: "Main", "Logout", and "Support". The main heading is "View Assignment". Underneath, it lists "Student:" and "Class: 2010-11 Q1, 8 square Literature". A table provides the following details:

Date Due:	9/9/2010
Title:	Lit quiz 9-9 Animal Farm Ch1&2
Possible Points:	100
Assessed by:	Percentage
Category:	Unit Test
Notes:	Animal Farm quiz chapters 1&2

Below the table is a "Back" button. At the bottom of the page, there is a copyright notice: "Copyright © 2001-10 Common Goal Systems Inc. All rights reserved. - [Privacy](#) - [Terms of Service](#)". The browser's status bar at the bottom shows "Done" and "Internet" with a zoom level of 100%.

By clicking on Student Progress Update.

In this example, you can see that the student currently has a 100% in vocabulary. You can click on any underlined words for more detail about that assignment/test. Please note at the bottom of the page is where missing work would be displayed.

TeacherEase: Student Progress Update - Windows Internet Explorer

http://www.teacherease.com/parents/StudentProgressSummary.aspx?s=2539446&r=12643021

File Edit View Favorites Tools Help

Logged Off Saint Michael School - Nation... TeacherEase: Student Pr...

TeacherEase
Web-based Software for Teachers

Parent Main > Student Progress Update

Main Logout Support

Student Progress Update

This screen shows a summary of student scores for their current classes and any assignments they have missed. Please note that there may be considerable delay in teachers entering scores.

Student:
Student:
Enrollment: 2010-11, St. Michael School, Eighth Grade

Summary

Term	Class	Instructor	Current Score	Grading Scale
2010-11 Q1	Grammar 8B	Mrs. Adam	details	A 90
2010-11 Q1	Spanish8Ruby	Mr. Ciambella	details	B 80
2010-11 Q1	8 square Literature	Mrs. Clifford	100% = A	C 70
2010-11 Q1	8 square Vocabulary	Mrs. Clifford	105% = A	D 60
2010-11 Q1	Religion 8B	Mrs. Gill	details	F 0
2010-11 Q1	Grade 8 Ruby	Mrs. Parker	details	
2010-11 Q1	Social Studies 8 Square	Mrs. Roy	100% = A	
2010-11 Q1	Science: Grade 8 Ruby	Mrs. Van Andel	details	

Missing Work

Date Due	Class or Subject	Assignment	Possible Pts or Weight	Score	Instructor Comments (optional)
This student has no missing work.					

[Printer-Friendly Page](#) [Show All Grading Periods](#) [Back](#)

Note: To see all the scores on individual assignments, please click the averages above.

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By clicking on Attendance, your child's absent, tardy and dismissal history will display. However, please note we are still working with this functionality and it may not be up and running immediately.

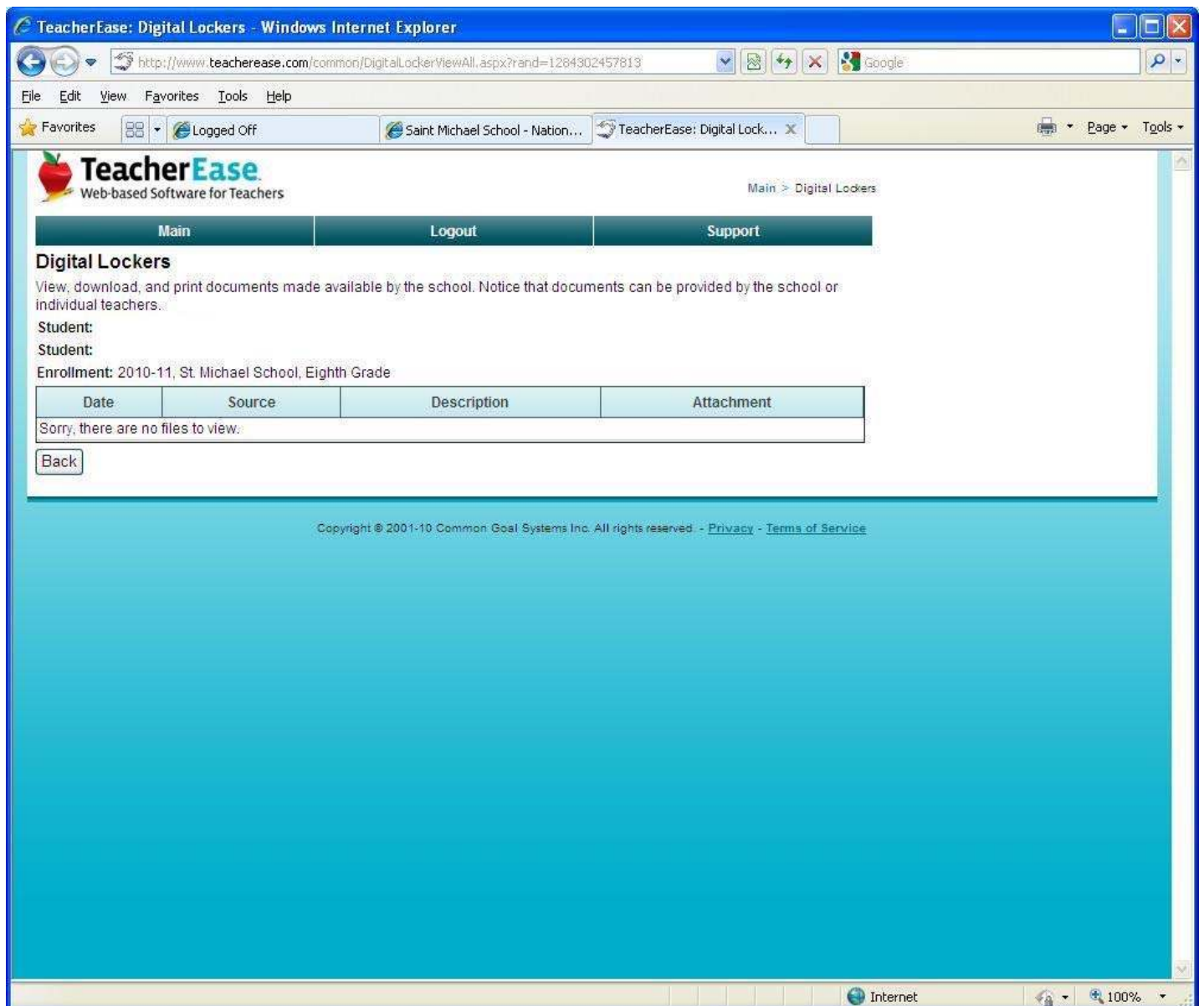
Communicate Section

The next section on the Parent Main page is Communicate. Please be aware that teachers still do **NOT** have access to external email.

So we will **NOT** be using the functionality of Announcements, Send Email to Teachers or Email logs.

If you wish to correspond by email to a teacher please do so by using our main email address st-michael@comcast.net

We will be using **Digital Lockers**. Teachers may on occasion put general classroom information in here. If you click on Digital Lockers you will see...



The screenshot shows a web browser window titled "TeacherEase: Digital Lockers - Windows Internet Explorer". The address bar shows the URL: <http://www.teacherease.com/common/DigitalLockerViewAll.aspx?rand=1284302457813>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The Favorites bar shows "Logged Off", "Saint Michael School - Nation...", and "TeacherEase: Digital Lock...".

The main content area features the "TeacherEase" logo (an apple) and the tagline "Web-based Software for Teachers". A navigation menu has three items: "Main", "Logout", and "Support". The "Digital Lockers" section is active, with a sub-menu "Main > Digital Lockers".

Below the navigation menu, there is a heading "Digital Lockers" followed by a description: "View, download, and print documents made available by the school. Notice that documents can be provided by the school or individual teachers." Below this, it says "Student:" and "Enrollment: 2010-11, St. Michael School, Eighth Grade".

A table with four columns is shown: "Date", "Source", "Description", and "Attachment". The table is empty, and a message below it reads: "Sorry, there are no files to view:". A "Back" button is located below the table.

At the bottom of the page, there is a copyright notice: "Copyright © 2001-10 Common Goal Systems Inc. All rights reserved. - [Privacy](#) - [Terms of Service](#)".

The browser's status bar at the bottom shows "Internet" and a zoom level of "100%".

The Third section is title Miscellaneous

By clicking on **Calendars** you will have access to a very general calendar of the school year.

By clicking on **Behavior Logs** you will see if there are any notes the teacher would like to make you aware of.

The screenshot shows a web browser window titled "TeacherEase: Behavior Logs - Windows Internet Explorer". The address bar shows the URL: <http://www.teacherease.com/parents/BehaviorLogViewAll.aspx?rand=1284302916192>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The Favorites bar shows "Logged Off" and "Saint Michael School - Nation...". The page content features the TeacherEase logo (an apple) and the text "Web-based Software for Teachers". A breadcrumb trail reads "Parent Main > Behavior Logs". Below this is a navigation bar with three buttons: "Main", "Logout", and "Support". The main heading is "Behavior Logs", followed by a paragraph: "Behavior logs show comments on student behavior. They are shared with parents in an effort to praise students for positive behavior and discourage negative behavior." Below this, it says "Student:" and "Student:". The enrollment information is "Enrollment: 2010-11, St. Michael School, Eighth Grade". A table with three columns is shown: "Date", "Written by", and "Comments". The table contains the text "No behavior logs exist for this student." and a "Back" button is located below the table. At the bottom of the page, there is a copyright notice: "Copyright © 2001-10, Common Goal Systems Inc. All rights reserved. - [Privacy](#) - [Terms of Service](#)". The browser's status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

By clicking on **Make a Donation** you will be making a donation directly to TeacherEase to offset the cost of providing TeacherEase at St. Michael School.

By clicking on **Update Email/Password** you can update your personal information. Please remember that teachers do **NOT** have the capability to email you directly. All email will go through our main email account st-michael@comcast.net which means you will need to open your personal email provider to send a message.

The screenshot shows a web browser window titled "TeacherEase: Update Email Address/Password - Windows Internet Explorer". The address bar shows the URL: <https://www.teacherease.com/common/UpdatePassword.aspx?origURL=..%2Fparents%2Fm>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The address bar also shows "Logged Off" and "Saint Michael School - Nation...".

The page content includes the TeacherEase logo (an apple icon) and the text "TeacherEase Web-based Software for Teachers". A navigation bar has three buttons: "Main", "Logout", and "Support". The main heading is "Update Email Address/Password" with a sub-heading: "Change information about your account. You'll need to re-verify your current password." Below this is a "Login:" section with a form containing the following fields:

Title:	<input type="text"/>
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email Address:	<input type="text"/>
Confirm Email Address:	<input type="text"/>
New Password:	<input type="text"/>
Confirm New Password:	<input type="text"/>
Can teachers send me email?	<input type="text" value="No"/>

Below the form is a field for the current password: "*Current Password: (For security, please enter your current password to save)". At the bottom of the form are "Save" and "Cancel" buttons.

The footer of the page contains the text: "Copyright © 2001-10 Common Goal Systems Inc. All rights reserved. - [Privacy](#) - [Terms of Service](#)". The browser's status bar at the bottom shows "Internet" and "100%".